SALARY SLIP

Pay period: _____

Your Business Name

Address · Phone

GSTIN: _____

LOGO

EMPLOYEE

Employee name: _____

Employee ID: _____

Designation: _____

Department: _____

Date of joining: _____

PAY DETAILS

Days worked: _____

PAN: _____

UAN: _____

Bank A/c: _____

Earnings	Amount (₹)
Basic salary	
House rent allowance (HRA)	
Conveyance allowance	
Special allowance	
Overtime	
Bonus / incentive	
Gross earnings	

Deductions	Amount (₹)
Provident fund (PF)	
ESI	
Professional tax	
TDS (income tax)	
Salary advance	
Other deductions	
Total deductions	

NET PAY ₹ _____

Net pay in words: _____

_____ Employee's signature

_____ Authorised Signatory